**EC CONFERENCE CALL Minutes**

**American College of Pediatricians**

Date: Tuesday, March 19th, 2018

Time: 7:15 a.m.- 8:15 a.m.

Open in Prayer at 7:19 am. Attendees: Dr. Trumbull, Dr. Field, Dr. Cretella, Dr. Matthews, Dr. Artigues, Dr. Van Meter, Lisa and Ronni

1. **APPROVAL of Minutes** from February EC meeting (attached). **Minutes Approved.**
2. **Financial Report**
	1. End of February budge update (attached) which is the Fourth month in our fiscal year. $85,852 in revenue as of the end of February, and $45,965 in expenses.
	2. Comparison budget from the same time last year (attached). Income is up from last year by $19,892 and expenses are up from last year by $12,908 to last year, due to the national meeting expenses and salaries.
	3. More than $53,300 in our savings account.
	4. Donations received in February: $2,377 ($20,532 for fiscal year)
	5. To-date we have received **86%** of all dues for 2019
	6. Catholic Medical Association annual education conference Sept 26-28, 2019 Nashville. Insert at $250 for the attendee bags. Action Item: Lisa to purchase the inserts.
3. **New Business**
	* 1. Executive Director Report
			1. Dr. Cretella is not attending in-person, however, she will be able to skype into the meeting. Instead she will be presenting on the Transgender Issues to the United States Catholic Bishops.
			2. Almost daily interviews on Gender Dysphoria and Abortion issues
			3. Daily emails/phone calls asking for advice, questions, and support on Gender Dysphoria issues.
			4. We have sent letters to five different foundations and now have to follow up every 2 weeks.
			5. Drs. Cretella and Van Meter spoke with ADF about applying to a specific grant.
		2. Philip Pfanstiel was hired for $1 to be an ACPeds Internship Coordinator with ORU to recruit bloggers.
		3. Website
			1. Ron Gladski had to up the hosting plan because the website was down due to limited server resources. Cost an additional $11.29/month ($304.92 total)
			2. Dr. Trumbull working with Ron Gladski to figure out the cost of migrating the website.
		4. Quickbooks
			1. The College 2016 version of Quickbooks as of 5/31/19 will no longer be supported by 'Support' or online backups.\*
			2. Cost would run between $220-285 depending on if we continue with a Desktop version or we switch to online version.
			3. More information: QuickBooks Online has more automations to make managing the books more streamline. It also automatically upgrades and backs up so you stay on the newest version and your information is secured. The Online has unlimited support included and allows you to access from different devices.($285)

(\*Currently Lisa backs up myself using an external hard drive and don't depend on QB to do it. Lisa assumes she would be able to continue this without the upgrade but of course, she could not utilize QB "Support" if needed. She have rarely ever used QB support in the past.)

* + - 1. EC voted for Lisa to upgrade to the 2019 version of QB.
			2. Action Item: Lisa to upgrade to the 2019 version of QB
		1. American Association of Christian Counselors conference in Nashville in October
			1. Dr. Raney has sponsored our booth and will man it with his wife as well as Dr. Yates. We are of course looking for additional volunteers. This is an enormous conference with about 6000 people. We will need to print and ship supplies such as copies of certain statements/handouts. The EC decided to have further discussions at a later date about ordering pens, letter openers or some other interesting marketing piece to handout. No inserts should be purchased but rather make sure we have enough flyers, handouts, and brochures at the table.
		2. Judith Walker Mullin
			1. She has offered to volunteer 4 hours of her time every week. She will work with Lisa on the newsletter. The EC would like her to submit her resume and references for the EC to review.
			2. Action Item: Dr. Cretella to ask Judith Walker Mullin for her resume and references.

Dr. June closed the meeting in prayer at 8:12pm

**Next EC Conference Call – Scheduled for Tuesday, April 16th, 2019**